

**ACCOMMODATION RULES  
OF THE TECHNICAL UNIVERSITY OF KOŠICE**

*The Academic Senate of the Technical University of Košice in accordance with Article 9 par. 1(b) and Article 15 par. 1(l) of the Act No. 131/2002 Coll. on Higher Education and on Amendments to Certain Acts as amended, and pursuant to Article 49 par. 4(e) of the Statute of the Technical University of Košice, approved the following Accommodation Rules of the Technical University of Košice as an internal regulation of the University:*

**Article 1**

**Preliminary provisions**

(1) The guarantor of the Accommodation Rules (hereinafter referred to as “the Accommodation Rules” or “the Rules”) of the Technical University of Košice (hereinafter “TUKE”) are the Student Dormitories and Canteens TUKE (hereinafter “SD TUKE” or “SD”). SD TUKE are facilities of TUKE that provide meals and accommodation for students in accordance with Article 98 of the Act No. 131/2002 Coll. on Higher Education and on Amendments to Certain Acts as amended (hereinafter referred to as “the Act”). The organisation, operation and management of SD TUKE and their relations to other TUKE workplaces are laid down by the Organisational Rules of SD TUKE. The extent of self-governing competence of SD TUKE is specified in Article 30 of the Statute of TUKE.

(2) SD TUKE are covered by the provisions of the act concerning the inviolability of academia. No political parties or political movements are allowed to carry out political activities and establish their organizations on the premises of SD TUKE.

(3) Functions of SD TUKE for the purposes of these Rules are:

- a) to provide accommodation to full-time students of TUKE and in case of the available spare capacity also to other persons referred to in Article 4 of the Accommodation Rules of TUKE,
- b) to create the conditions for individual studying and rest of students.

**Article 2**

**SD TUKE management**

(1) The activities and operation of all SD TUKE, especially for the creation of conditions for accommodation and individual studying of students, are the responsibility of the Director of SD TUKE who is under the authority of the Quaestor of TUKE to the extent determined by the Statute of SD TUKE.

(2) The operation and activities of each of student dormitories (hereinafter referred to as “SD”) are under the responsibility of heads of SD, who are managed directly by the Director of SD TUKE. Heads of SD cooperate in their activities with the student councils which represent independent self-governing bodies of accommodated students.

(3) The Student Council, after consultation with the Director of SD TUKE and heads of SD, shall establish the Student Police (hereinafter referred to as “SP”), which shall assist with adherence to the Accommodation Rules of TUKE, especially in the absence of the Head of SD, and is governed by specific rules.

**Article 3**

**Student accommodation**

(1) Accommodation in the SD is provided in terms of the TUKE Internal Rules and Regulations Pvp/TUKE/UBYTOVANIE/ŠDaJ/18 for accommodation in SD TUKE. The Internal Rules and Regulations may be amended based on the specific conditions in the relevant academic year on the basis of drafts by the TUKE Accommodation Committee. Draft amendments may relate to:

- a) the accommodation capacity of SD,
- b) the criteria for allocating accommodation,
- c) the schedule for the accommodation process.

(2) The members of the Accommodation Committee are appointed and dismissed by the Rector of TUKE.

(3) The Internal Rules and Regulations are approved by the Rector of TUKE and published as binding internal regulations. The Internal Rules and Regulations represent an implementing regulation of the Accommodation Rules.

(4) Accommodation is not a legal right.

**Article 4**

**Terms of providing accommodation to third parties**

(1) During the academic year, accommodation in the SD can be provided to students of other universities or other study forms, guests and family members under the condition that accommodation of students mentioned in Article 1 par. 2(a) of these Rules is not restricted.

(2) Provision of accommodation for students of other universities is carried out under specific contracts which are negotiated with these universities.

(3) The provision of accommodation to third parties (except students of other universities) in the SD undergoes the decision of the Director of SD TUKE or individual heads of SD authorised by the Director of SD TUKE.

(4) During the holiday period, persons who can be accommodated in the SD are the students of TUKE, as well as students of other universities based on the amendment to the Accommodation Contract. The provision of

accommodation during the holiday period undergoes the decision of the Director of SD TUKE or a head of SD authorised by the Director.

(5) Accommodation in the SD TUKE is provided for a fee. The amount of a fee is specified in the price list annexed to the Rules of Operation and is published on the web site of SD TUKE.

#### **Article 5**

##### **Placement of students in the SD**

After consultation with the Student Council, the Head of SD decides on the allocation of specific accommodation space (rooms, units, etc.) while respecting the following rules:

- a) women and men shall be accommodated on floors or parts thereof in separate rooms and units,
- b) women and men must be provided with separate sanitary facilities,
- c) if it is not possible to ensure the above conditions, men and women shall be accommodated in separate buildings.

#### **Article 6**

##### **Inspection of accommodation premises**

(1) Heads of SD, or employees authorised by them, perform unannounced (random) inspections of accommodation premises of the SD.

(2) In cooperation with the Student Council, heads of SD or employees authorised by them perform continuous inspections of accommodation premises of the SD possibly in the presence of accommodated students.

(3) In the event of health threats to the accommodated students or property of the SD, the Head of SD is obliged to inspect the accommodation premises of the SD.

(4) TUKE regulations on health and safety and fire regulations apply to all persons accommodated in the SD.

#### **Article 7**

##### **Termination of accommodation**

(1) Accommodation is terminated:

- a) upon the expiration of the time specified in the Accommodation Contract,
- b) if the student does not move in by September 30 of the relevant academic year without providing serious reasons and vindication,
- c) upon the student's check-out from the SD,
- d) upon the termination of the study, exclusion from the study, discontinuation of the study,
- e) upon the termination of accommodation.

(2) After completion of Master's studies at the relevant faculty of TUKE, the student accommodation shall expire even if the student applies for a study at another faculty of TUKE; exemption may be granted by the Rector or the Director of SD TUKE.

(3) After the completion of the study, abandonment of the study or exclusion from the study, the foreign students can stay in the SD during the period of handling the necessary formalities related to their departure. The Director of SD TUKE shall decide on the further extension of the stay of foreign students in the SD, based on their individual requests previously negotiated with the Head of SD. At the same time, the accommodation fee shall be determined by the Director according to a valid price list.

(4) The Head of SD may cancel or conditionally cancel accommodation in the SD, after prior consultation with the Student Council, if:

- a) the student has violated provisions of the Accommodation Rules of TUKE,
- b) the student has committed an offense or a crime.

(5) The student shall be notified about the cancellation of accommodation by the Head of SD by means of a written decision. The student may submit an appeal against the decision to the Director of SD within 3 days from the date of receipt, which has suspensive effect.

(6) The student is obliged to move out of the SD within 3 working days from the date on which the decision has become final.

#### **Article 8**

##### **Rights and obligations of accommodated students**

(1) The accommodated students are entitled to:

- a) be provided with the basic equipment in the assigned rooms,
- b) receive guests pursuant to Article 9 of these Rules,
- c) use the shared areas of SD,
- d) submit proposals and comments on issues of SD to the Head of SD or the Director of SD TUKE.

(2) The accommodated students are obliged to:

- a) upon the check-in at the SD, present their identity card, ISIC, foreign student card or a residence permit
- b) take up accommodation exclusively in the assigned room,
- c) maintain cleanliness and order in the assigned room and maintain the room equipment by means of individual cleaning, take care of its visual appearance, comply with the rules in the shared facilities of the SD, save electricity, water, etc.,
- d) pay an accommodation fee in accordance with the Accommodation Contract and a valid price list,

- e) identify themselves upon the entry into the SD on the basis of ISIC or an accommodation card without being requested to do so,
- f) comply with the provisions of the Accommodation Rules of TUKE,
- g) comply with safety regulations and fire prevention measures,
- h) lock the room on each departure from the room (even if it is a short one),
- i) adhere to the ethical principles of coexistence, mutual respect and tolerance towards roommates and employees of the SD,
- j) pay compensation for the damage caused to the SD,
- k) comply with the rules of hygiene, instructions of a doctor for adolescents, and the competent public health authority. If the doctor ordered the placement of the student in an isolation unit, the student is not allowed to leave or receive visitors without the consent of the doctor,
- l) respect the principles of the use of a computer network of the respective SD issued by the Student Council.

(3) The accommodated students are prohibited from:

- a) allowing accommodation in the SD to persons who are not registered with the accommodation office, or with the porter on duty,
- b) moving to another room without the consent of the Head of SD,
- c) causing damage to a property of SD,
- d) receiving guests outside the specified time,
- e) moving room inventory,
- f) drinking alcoholic beverages on the premises of SD,
- g) smoking in rooms and shared areas of SD,
- h) making interventions in the installation of any kind,
- i) keeping and nurturing animals in the SD,
- j) making interventions in the computer network, or abusing computer network.
- k) using electric cookers and appliances with input power above 500W in rooms,
- l) carrying arms and ammunition and holding them in a state allowing their immediate use,
- m) keeping or producing narcotic or psychotropic substances or poisons,

(4) Violation of the prohibitions in the preceding paragraph may be, by its nature, regarded as a disciplinary offense.

(5) Before the check-out from the SD, the accommodated student is obliged to:

- a) vacate the cleaned room and leave its equipment and borrowed inventory in pristine condition,
- b) return the keys and the accommodation card to the accommodation office of SD,
- c) check out at the accommodation office of SD.

(6) In the event of non-compliance with the obligations set out in the preceding paragraph, the SD are entitled to receive reimbursement of all costs incurred for the reinstatement of the room.

### **Article 9 Internal rules**

(1) SD open at 05:00 and close at 24:00.

(2) Guests can be received:

- a) in rooms with the consent of a roommate and upon presentation of a guest's identity card at the reception from 8:00 to 22:00,
- b) the closest relatives (parent, sibling, or spouse) may exceptionally visit the accommodated student even outside visiting hours.

(3) The porter on duty is obliged to allow the accommodated student or the accommodated person to enter or leave the SD at any time under Article 4 of these Rules upon presentation of the accommodation card even during the time when the SD are closed.

(4) Night rest in the SD is set from 22:00 to 06:00.

### **Article 10 Shared accommodation of students – spouses**

(1) Students - spouses are accommodated in terms of the TUKE Internal Rules and Regulations PVP/TUKE/UBYTOVANIE/ŠDaJ/18.

(2) Shared accommodation of students - spouses in SD may be granted if both students are studying full-time, in exceptional cases even spouses, one of whom is not a student. The fee for accommodating a spouse who is not a university student is determined by a valid price list.

(3) In exceptional cases, students – spouses of other universities can be accommodated in SD.

(4) The application for shared accommodation is submitted by one of the spouses under Article 3 of these Rules.

(5) Shared accommodation of students – spouses is terminated:

- a) for the reasons stated in Article 7 par. 1 of these Rules, which occurred in the matter of one or both spouses,
- b) if the marriage has been divorced, or recognized as invalid.

### **Article 11**

**Transitional and final provisions**

(1) Violation of the Accommodation Rules of TUKE by the accommodated students is treated as a disciplinary offense under the TUKE Disciplinary Rules for Students.

(2) Violation of the Accommodation Rules by the employees of SD TUKE is regarded as a serious professional misconduct.

(3) The Accommodation Rules of the Technical University of Košice approved by the Academic Senate of the Technical University of Košice on March 3, 2008, is hereby repealed.

(4) The Accommodation Rules of the Technical University of Košice, and any amendments thereto, come into force and effect on the day following that of their approval by the Academic Senate of the Technical University of Košice, or on the date specified in the draft.

(5) The Accommodation Rules of the Technical University of Košice were approved by the Academic Senate of the Technical University of Košice on March 11, 2019, Resolution no. 16/2019, and shall enter into force on March 12, 2019.

In Košice on March 11, 2019

prof. Ing. Stanislav Kmeť, CSc.  
Rector of TUKE

prof. Ing. Roman Cimbala, PhD.  
Chairman of the Academic Senate of TUKE